

- (a) An employee who has completed less than three years of continuous service, shall be entitled to 1.25 days vacation per month to a maximum of three (3) weeks vacation.
- (b) An employee who has completed three (3) years of continuous service but less than 12 years, shall receive 1.667 days vacation per month to a maximum of four (4) weeks vacation.
- (c) An employee who has completed twelve (12) years of continuous service but less than nineteen (19) years, shall receive 2.084 days vacation per month to a maximum of five (5) weeks vacation.
- (d) An employee who has completed nineteen (19) years of continuous service, shall receive 2.50 days vacation per month to a maximum of six (6) weeks vacation.

**NOTE:** The effective date for the progression in vacation entitlement, once an employee has reached the requisite years of continuous service, shall be the first of the following month and the number of days entitlement will be rounded up to the next half day.