



## **JOB POSTING #75-10CCS COMMUNITY & CULTURAL SERVICES**

- Posting Date:** July 26, 2010
- Position:** Library CAP Youth Coordinator  
(Community Access Program Youth Employment Initiative)
- Effective:** August 25, 2010 – March 15, 2011 or until 500 worked hours are completed; whichever comes first.  
*\*Position subject to confirmation of funding\**
- Location:** Elgin County Library: Main Office + Ten (10) Branch Locations
- Salary:** \$18.00 per hour
- Skills:** Ability to work independently and as part of a team, customer service skills, organizational and time management skills; excellent oral and written communication skills, leadership skills
- Knowledge:** Proficiency in computer software and internet applications, knowledge of web page development, familiarity with the operation of a Rural Library System, experience working in a team environment
- Criteria:** Must meet age requirements for grant eligibility (age 15-30). Must be enrolled in school or have completed a course at the post-secondary level. Valid G class Ontario Motor Vehicle License and the use of a reliable vehicle for County business. Must be available for evening and Saturday shifts.
- Closing Date :** **4:30 p.m., Wednesday, August 11, 2010**  
To be considered, please submit your resume including cover letter quoting the job posting number to the:
- Human Resources Coordinator  
450 Sunset Drive, St. Thomas, ON N5R 5V1  
Fax: 519-633-7785  
Email: [jobs@elgin-county.on.ca](mailto:jobs@elgin-county.on.ca)  
Website: [www.elgin-county.on.ca](http://www.elgin-county.on.ca)